**Book Writing Checklist**

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| **Activity** | **Target Completion Date** | **Notes** |
| **Pick Your Topic** |  |  |
| **Identify Your Target Market** |  |  |
| **Create Book Outline** |  |  |
| **Write First Draft** |  |  |
| **Proof / Edit** |  |  |
| **Finalize Title / Subtitle** |  |  |
| **ISBN / Barcode** |  |  |
| **Cover Design** |  |  |
| **Interior Design** |  |  |
| **Determine Publishing Method** |  |  |
| **Final Proofread** |  |  |
| **Submit files to publisher** |  |  |
| **Let the world know you’re a published author!** |  |  |